

(CODE NO.BIHBM-09)

**INFORMATION BROCHURE
2009-10
FOR ADMISSION
TO**

**4-YEAR BACHELOR'S DEGREE COURSE
IN
INTERNATIONAL HOSPITALITY BUSINESS MANAGEMENT
(BIHBM)**



**Department of Tourism & Hotel Management
KURUKSHETRA UNIVERSITY
KURUKSHETRA - 136 119 (HARYANA)
(Established by the State Legislature act XII of 1956)
(A Grade Accredited by NAAC, UGC)**

&

**Ashok Institute of Hospitality and Tourism Management
India Tourism Development Corporation (ITDC).
Near C-12/A, Qutab Institutional Area
New Delhi 110 016**

IMPORTANT INFORMATION

1. The Bulletin & Application Form is available on cash at the counter or by sending the Bank draft drawn in favour of the Registrar, Kurukshetra University, Kurukshetra to the Manager, Printing and publications, Kurukshetra University, Kurukshetra.
2. It is also available on cash at Ashok Institute of Hospitality and Tourism Management, India Tourism Development Corporation (ITDC) Near C-12/A Qutab Institutional Area, New Delhi 110 016.
3. Bulletin and Application Form can also be downloaded from the websites: www.kukinfo.com and www.itdc.org
Application Form downloaded from website should be accompanied with a Bank Draft of Rs. 500/- (Rs. 125/- for SC/BC candidates of Haryana only) drawn in favour of Registrar, Kurukshetra University, Kurukshetra.
4. Candidates are advised to carefully go through the Bulletin & make themselves familiar with its contents.
5. Classes for BIHBM are conducted in Ashok Institute of Hospitality and Tourism Management, New Delhi.
6. Important Dates and Centers of Entrance Test:

Last date for receipt of Application Form	17.6.2009 (up to 5.00 p.m.)
Date of Entrance Test	26.6.2009 (Friday)
Time of Entrance Test	2: 00 PM
Tentative date of declaration of result of the Entrance Test & Counseling schedule	03.07.2009
Test Centers :	Kurukshetra University and Delhi
Date of counseling (Ist, IInd and final)	21.7.2009, 23-7-2009 and 27-7-2009
Date of Start of Session	3.8.2009

Note

Applications forms received after the last date & time would not be entertained and rejected summarily. The Kurukshetra University shall not be responsible for postal or any other delay as well as loss of application form(s) or document(s) in transit.

Statutory Officers of the University
&
India Tourism Development Corporation (ITDC)
Hon'ble Chancellor
Dr. A.R.Kidwai
Governor, Haryana

Vice-Chancellor	Prof. R.P. Bajpai Ph.D.(IIT),D.Sc.(Hokkaido Japan),FIETE	238039
Registrar	Prof. Raghuvandra Tanwar M.A., Ph.D	238026
Dean, Academic Affairs	Prof. D. Mukharjee M.Sc., Ph.D	238045
Dean Students' Welfare	Prof Nafa Singh M.Sc., Ph.D	239235
Dean of Colleges	Prof. T.R.Kundu M.A., Ph.D	238347
Chief Warden (Boys hostels)	Dr. Sat Dev M.A., Ph.D	238711
Chief Warden (Girls hostels)	Dr. SarojMalik M.A., Ph.D	238711
Proctor	Prof. Mohinder Singh M.A., Ph.D.	238410
Librarian	Sh. R.D. Mehla, M.Sc. ,M.Lib.	238367
Controller of Examinations	Sh. Y.P. Goswami M.A., L.L.B	238189
Controller of Examinations	Dr. Hukam singh M.A., Ph.D	238377
Chairperson (Dept. of Tourism & Hotel Management)	Prof. Manjula Chadhury MBA, Ph.D	238297

Shri Kuldeep Verma
VICE – PRESIDENT (H.R.D)
(ITDC), New Delhi.

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KURUKSHETRA UNIVERSITY

General

Located in Kurukshetra, the land of the Gita, Kurukshetra University is a premier institute of higher learning in India. It is spread over 400 acres of land on the south bank of the holy tank, BrahmSarovar. Its foundation stone was laid on 11 January 1957 by Bharatratna Dr. Rajendra Prasad, the first President of the Indian Republic. Since then it has aimed at pursuing excellence in teaching and research in science, technology, humanities, social sciences, performing arts and sports.

Today, Kurukshetra University is offering students from throughout the country, a world-class education by providing a learning experience designed to develop intellectual abilities, as well as social, moral and ethical values. In so doing the University is equipping its students with the skills, insights, attitudes and practical experience that will enable them to become discerning citizens.

The University's programs combine the enduring value of a liberal arts education with the skills and experience offered by professional departments. The University has 472 qualified teaching faculty members. The University also has 424 affiliated colleges and institutes situated in the Districts of Ambala, Panipat, Kaithal, Yamuna Nagar, Hisar, Fatehabad, Jind, Karnal, Sirsa, Kurukshetra and Panchkula.

The Campus of the University has often been rated as one of the most beautiful campuses in India. It resembles a large, self-contained village with lecture theatres, seminar rooms, accommodation, cafeterias, canteens, shops and sports facilities, libraries and laboratories all within easy walking distance. The most remarkable feature of the campus is the seamless interconnection of nature and the built environment. There are a number of lush green gardens, water fountains and side walks which provide ideal environment on the campus for study and leisure.

Accreditation by National Assessment and Accreditation Council (NAAC)

The National Assessment and Accreditation Council (NAAC), an autonomous body of the University Grants Commission to assess and accredit universities and colleges, has conferred an 'A' grade to Kurukshetra University. The University has made a mark on the international map as accreditation of educational institutions is now acknowledged as an important indicator of their quality and relevance all over the world

The peer team of the NAAC visited the campus from November 17-20, 2008 and evaluated the university's performance based on criteria like curriculum, teaching-learning and evaluation, infrastructure and learning resources, student support and progression, governance and leadership, innovative practices and so on. The peer team in its report has specially drawn reference to the University's "commitment to impart quality education to the students of the state, concerted efforts to preserve and create awareness of the rich cultural heritage of the State and academic tranquility and residential characteristics."

Internal Quality Assurance Cell (IQAC)

In the emerging global scenario of competition-focused education and training, quality sustenance and quality enhancement in the institutions has gained paramount importance. The Internal Quality Assurance Cell works to ensure quality in different activities related to academics and administration of the university. The Cell set up in the University has been effectively functioning for the last many years. Various improvement strategies based on

feedback from the stakeholders like students, parents are recommended by the IQAC towards developing quality culture in the campus.

Distance Education Programme

The Directorate of Distance Education meets the needs of thousands who wish to enroll for different courses. Today the Directorate is engaged in providing Under-Graduate and Post-Graduate education in about 45 courses having an enrolment of 37,500 students. In addition to conventional courses, the Directorate also offers professional courses in the areas of Computer, IT, Commerce, Management, Finance, Marketing, Law, Tourism and Hotel Management, Journalism & Mass Communication, Library and Information Sc., M.A. (Education), B.Ed. (Two Year Course).

University Library

The University Library has rich resources mainly in Social Sciences, Humanities, Commerce, Management and Sciences. It is a centrally air-conditioned three-storey building situated in the midst of the academic complexes of the University having a total collection of 323610 volumes (including manuscripts/theses/periodical etc.). The Library has an ERNET Centre at the first Floor with 160 Computers for the students and research scholars to access the available online resources. Access to 4,500 full text scholarly electronic journals from 25 publishers across the globe is available, under the UGC-INFONET E-journals Consortium in all the libraries and Departments through 900 Internet nodes. Bar-coding of books, computerization of library catalogue, automated circulation of books, OPAC database, Bar-coded ID and library Cards, Digital Library for E-resources—all have contributed to speedy retrieval and dissemination of information in the library.

Corporate Resource Centre

The Corporate Resource Centre is meant to facilitate a larger industry-academia interface in higher education at the university level. It is a nodal Centre for faculty, academics, and industry for mutual interaction and research. The Centre focuses on seeking wider industry participation in the academic process particularly in research, course designing, and curricula delivery. The Centre helps and encourages faculty to seek industry assignments and use the same as a source of updating their practical knowledge base. This has also opened up possibilities of bringing real life corporate experience in the interactive teaching-learning in classroom sessions.

Dr. Radhakrishnan Foundation Fund

Dr. Radhakrishnan Foundation Fund was established in the year 1994 for raising donations/mobilization of resources etc. for the overall development of the University under Financial Resources Mobilization (FRM) Scheme of the University Grants Commission (UGC). The annual interest accrued to the fund is utilized for award of scholarship etc. to the students.

Sports

The University's Directorate of Sports provides top class sports facilities, programmes and activities to enable the students to achieve and maintain a fit, healthy and enjoyable lifestyle. The university has a modern gymnasium equipped with 'workout' machines, a 50 metre swimming pool, a Yoga Centre, football, hockey and cricket pitches, Tennis courts, volleyball and basket ball courts, etc.

The Sports department organizes Inter-Collegiate Championships for men and women in different sports disciplines every year. The Sports Department also conducts coaching camps for

the University teams for participation in the Inter-University tournaments. Tournaments like International competitions, National Championships, Haryana State Games, Ranji Trophy Matches and State Championships are organized at the University. The University also organizes two/three North Zone/North-East Zone/All India Inter Universities Championships, every year. The University gives awards Sports Stipend to the outstanding sports persons.

Department of Youth and Cultural Affairs

The Youth and Cultural Affairs Department aims at providing opportunities, incentives and channels to students for making healthy, educative and constructive use of their leisure for self-fulfillment and excellence. The Department organizes various activities and programmes for the students of the University's Post Graduate Departments and affiliated Colleges Some of these include Basic Youth Leadership Camps; Advanced Youth Leadership Training Camps; Preliminary, Basic and Advanced Hiking and Trekking; Talent Shows, Youth Festivals, Haryana Day State Level Festival, Orchestra, Folk Festivals, Literary and Fine Art Events, Poetic Symposium, and film screenings by Campus Film Society.

Dharohar Museum

The University's museum, dedicated to the preservation of the region's cultural heritage, is now a nationally recognized institution. Through exhibits, publications, and special events, the museum presents the rich traditions of the region and gives new meaning to life in Haryana in a manner that is authentic and non-stereotypical. The second phase of the museum, which is nearing completion, will recreate in life-size arts and crafts of the region and the life lived by its people for centuries, which are rapidly disappearing. Dharohar phase III will be India's first museum dedicated to the first war of India's independence, the great uprising of 1857.

Hostel Facilities

The University at present has 19 Hostels—8 for Boys, 1 for Foreign male students and 10 for Girls—on the sprawling campus of the university. Three more hostels—two for girls and one for boys—will be ready for occupation soon. These hostels have a capacity to accommodate 2400 girls and 1800 boys. Providing a comfortable and safe atmosphere to the students, the hostel facilities on the campus make it easy for the students to find a home away from their home. The girls' hostels, constructed with safety walls on its boundaries, provide all important facilities within the complex. Each hostel on the campus operates its own mess providing hygienic and nutritious meals with a varied menu. In view of the large number of applicants seeking hostel accommodation, the university will allot hostels to the students, from the year 2009 onwards, on the basis of their merit in the admission list.

Health Centre

University Health Centre looks after the medical needs of the students, staff and their families. Facilities for protective inoculation against Tetanus exist in Health Centre. Complete Physiotherapy unit, ECG, X-ray, Round the clock Ambulance facilities adequate laboratories facilities, Auto Analyzer facilities, Ultrasound facilities, Computerized ECG, EEG, Spirometry are also available in the Health Centre. A Homoeopathic doctor and a Dentist are also available in the Health centre. The University has more than 60 private Doctors with different specializations on its panel for consultation free of cost.

Women's Studies Research Centre

The Centre reflects the University's commitment to society and its policy of inclusive growth. The Centre is fulfilling its objectives of women empowerment through research, curriculum development, documentations, networking, providing counseling services and launching awareness programmes. Gender Sensitization workshops are organized for various sectors of society including the development functionaries of the state. The Centre has also been working as a nodal agency to guide and monitor the functions of all Women Cells in the colleges of Haryana.

Institute of Sanskrit and Indological Studies

The Institute of Indic Studies was established in 1963 under the auspices of the faculty of Indic Studies. Initially it started the publication of **Praci-Jyoti-Research Digest of Indological Studies** (published annually), which is continuously serving the needs of scholars throughout the world. The Institute has undertaken a Major Research Project, "A Word-Concordance of Mahabharata," which is to be published in Fifteen Volumes.

National Cadet Corps

The University has a well-equipped contingent of NCC Battalion under the charge of experienced and trained officers of 10 Haryana Bn. NCC Kurukshetra. Separate arrangements have been made for boys and girls to facilitate them to join NCC. Apart from regular training parades, the Cadets attend NCC Camps for centralized training with their counterparts from other institutions. The Units prepare them for taking up the higher N. C. C. Certificate Examinations. NCC Cadets are also groomed for assisting the administration in the proper and orderly conduct of special events and in relief work in civic emergencies. The Unit also present brief programmes during the Republic and Independence Day Celebrations, and on special occasions such as the NCC Day. The University lays special emphasis on training students for the armed forces by arranging lectures and guidance programmes.

Mahatama Gandhi All India Service Coaching Institute

The MGAIS Coaching Institute was established in the year 1982 with the objective of providing coaching to SC/ST candidates preparing for Civil Services and other competitive examination. The Institute has been providing free of cost coaching to SC/ST students for ICS and other Central Services/State Services exams and National Eligibility Test. The Institute has also organized Seminars on Soft Skills and training programmes for Personality Development.

Dean Students' Welfare

The office of the Dean Students' Welfare provides facilities and opportunities to the students. Some of these include provision of bus and train passes, subsidizing of student tours, etc. A major activity of the office is the Annual Public Speaking competition called Rostrum. Started four years ago to develop communication abilities among students, the competitions have become very popular. Several thousand students have been participating in this programme. The office also provides for the 'Work While You Learn' scheme—which essentially enables students to do some work in their departments on a token payment basis—to help students in meeting their education expenses. Several scholarships are also available for students mainly on merit but also on means basis.

Kalanidhi Magazine

Every year, under the direction of Dean, Faculty of Arts & Languages, Kalanidhi, the students' Magazine, is published in Hindi, Sanskrit, English and Panjabi languages. The magazine reflects the literary creativity and cultural awareness of the students.

International Students

In the age of globalization, Kurukshetra University has set out to make its presence felt globally through internationalization of its programmes and opening new avenues of association for global student community. With a view to assist international students, the University has an International Students' advisor who helps the international students to understand the admission procedures of various university programmes, getting visa for admissions and also to help them live comfortably in the new environment.

Rail and Road Connections

Kurukshetra Railway Station is almost midway between Karnal and Ambala on the Delhi-Ambala section of Northern Railway. All major Express and mail trains halt at this station. Convenient direct bus service is available from Amritsar, Delhi, Haridwar, Chandigarh, Ambala and most of the other town in Haryana.

ASHOK INSTITUTE OF HOSPITALITY AND TOURISM MANAGEMENT, NEW DELHI

India Tourism Development Corporation (ITDC), a Govt. of India Undertaking, has been associated with pioneering efforts in Human Resource Development for the Hospitality & Tourism Sector for more than three decades.

Ashok Institute of Hospitality & Tourism Management (AIH&TM) of ITDC in New Delhi (formerly known as Manpower Development Centre) has the distinction of being the first HRD establishment in the Hospitality industry in south Asia to be awarded the International renowned ISO 9001-2000 Certification from American Quality Assessors, USA. Training Programme are designed and conducted as per international standards so as to update knowledge, skills & self-development of students to enable them to compete internationally.

Professional skills are imparted by highly qualified & experienced faculty. Some of the activities undertaken at AIH&TM are:

- Designing and conducting customized Training Programs for Organisations like Air Hostess Academy, FICCI, State Tourism Departments, IAS Academy.
- Extending Professional expertise in Hospitality Facility Planning Consultancy.
- Imparting on-the-job training to industrial/summer trainees from various professional Hospitality institutes of the country.
- Training of Management Trainees, Craft Trainees, Hotel Operation Trainees, and Apprentices etc.
- In-house Executive Development Programmes & Career Development Schemes for the Executives, Supervisors and Staff of ITDC.

With a view to expand its activities and to impart quality education in the Hospitality & Tourism sectors, ITDC signed a Memorandum of Understanding with the prestigious Kurukshetra University for starting 4 years Bachelor's Degree Course in International Hospitality Business Management through AIH&TM from July 2004. The classes will be held at Ashoka Institute of Hospitality and Tourism Management, at New Delhi.

The Course content has been designed after taking into account the requirements of the International Hospitality Industry thereby including requisite inputs for a successful career. Provision has been made to provide Theory inputs by Industry experts, Practical Training in the Hotel operational areas covering Cookery demonstrations, Industrial Training in Hotels and an International internship Programme which will be optional.

During Food Production Sessions, hands on Practical Training will be imparted in Indian and International Cuisines. In order to offset the raw material cost for Food Production sessions and lunch, nominal additional charges shall be borne by the students.

The students will have the advantage of dual certification and recognition from the Kurukshetra University and the India Tourism Development Corporation, which will empower them to take up challenging assignments. A bright future awaits the successful students in India and abroad.

International Internship Programme is being planned for an exposure of the International Hospitality Operations to the students in the field of their choice of specialization.

Faculty

- | | | |
|-----|----------------------|--|
| 1. | Mr. Kuldeep Verma, | Vice President (HRD) |
| 1. | Mr. C.S. Jain , | SR.Executive Chef (HRD), Food Production |
| 2. | Mrs Saroj Singh | DGM (HRD), Housekeeping |
| 3. | Mrs Payal Batra | DGM (HRD), Safety & Security |
| 4. | Mrs Sudha Chandra | SR. Manager-HRD, Front Office |
| 5. | Mr. Shailendra Kumar | SOUS CHEF (HRD), Food Production |
| 6. | Mr Yogesh C. Mathur | Manager (HRD) |
| 7. | Ms Mamta Rana | Assistant Manager (HRD), Human Resource |
| 8. | Ms Alpana | Assistant Manager (HRD), Personality Development |
| 9. | Mr. Rohit Mhatre | Assistant Manager, Food & Beverage Service |
| 10. | Mr. Chandan Kumar | CHEF (HRD), Food Production |

BIHBM COURSE AND COURSE STRUCTURE

Travel and Tourism one of the world's largest foreign exchange earner among industries, provides employment directly to millions of people worldwide and indirectly through many associated service industries. A very wide industry, it includes Government tourism departments, Immigration and customs services, travel agencies, airlines, tour operators, hotels etc and many associated service industries such as airline catering or laundry services, Guides, Interpreters, Tourism promotion and sales etc. Travel and Tourism enterprises include major internationals with a workforce of thousands, to the small private travel agent with a handful of employees. Hotels are amongst the most visible and important aspects of a country's infrastructure. Hotel industry is a closely linked one to the tourism industry. A number of factors like promotion of tourism and rapid industrial progress have given a boost to hoteliering. The recent liberalization of trade and opening up of economy will further lead to revolutionary growth in this sector.

Scope of Bachelor Degree in International Hospitality Business Management Course

A Bachelor Degree in International Hospitality Business Management Course (BIHBM) opens a wide vista of opportunities to the young graduates both in India as well as abroad.

Apart from being technically skilled to handle various departments of the hotel responsibly hotel management graduates are the most sought after graduates by the leading hotel chains recruit corporate trainees, management trainees and hotel operational trainees, providing a congenial and learning environment thereby further enriching their personalities to become future torch bearers. Hotel Management Professionals are also in demand in various other sectors such as Airlines, Cruise Liners, Call Centres, MNCs, Hospitals, Banking and Insurance, Event organizations, MICE, Travel Agencies and tour operation etc.

The excellent communication skills, extrovert personalities, caring and positive attitude and smart outlook of the hotel management graduates make them an ideal and unmatched choice for the service sector. The professional find abundant openings in the following service areas:

Front Office

Food & Beverage Service

Food Production

House Keeping

Marketing & HR

Events/Conferences

COURSE STRUCTURE
BACHELOR DEGREE IN INTERNATIONAL HOSPITALITY BUSINESS MANAGEMENT

First Year

No. of Paper	Title of Paper
101	Elements of Hospitality Industry
102	Basics of Food Production
103	Basics of Food & Beverage Service
104	Basics of Front office Operations
105	Basics of accommodation Services
106	Food Sciences & Nutrition
107	Basic accounting
108	Personality Development, Presentation & Communication Skills
109	Basic Computer Skills
110	On-the-job Training(3 months)

Second Year

201	Food Production Techniques(Multi-cuisines)
202	Food & Beverage Service (Restaurant & Bar Operation)
203	Front office Operations
204	Accommodation, Operation & Mgt.
205	Hotel Economics
206	Hotel & Restaurant French
207	Project and Facilities Planning
208	Principles of Management
209	Indian Hotels and Catering laws
210	On-the-job Training(3 months)

Third Year

301	Food Production Mgt. & Control
302	Food & Beverage Services(Banquet Mgt.)
303	Front Office Management
304	Accommodation Management (Linen & Laundry Operations)
305	Financial Management
306	Human Resource Management
307	Hotel Engg. & Security
308	Materials Management
309	On-the-job Training(3 months)

Fourth Year

401	Speciality Catering Operations
402	Computerised Hotel Operations
403	Accommodation Management (Interior design & renovation)
404	Revenue Management
405	International Hotel Marketing
406	Event Management
407	International Hotels & Catering Laws
408	On-the-job Training(6 months) in the following specialised areas:
	i) Culinary sciences,
	ii) Hotel Marketing & Sales
	iii) Conferences & Events

ELIGIBILITY, INTAKE AND RESERVATION OF SEATS

ELIGIBILITY

A candidate shall be eligible to join the First year of the Bachelor in International Hospitality Business Management course, if he has passed Senior Secondary Certificate Examination (10+2 Standard) with English as one of the subjects from Board of School Education, Haryana or of any other Board recognised equivalent thereto by the Kurukshetra University.

Note:

1. A candidate will be considered eligible for admission to the BIHBM Course, if he/she has passed the qualifying examination on the date and time of counseling.
2. A list of de-recognized Boards is given at Appendix-IV. A candidate, who has passed any examination from such Boards, shall not be eligible for admission.

INTAKE: Total of Number of Seats = 100+1(one additional seat for Kashmiri Migrants)

Distribution, Reservation of seats:

(A) Distribution of seats

The seats shall be distributed as under:

1) All India Category including Haryana 15%

2) Bonafide Residents of Haryana 85%

(50 % of the seats earmarked for Bonafide residents of Haryana will be reserved for the Categories as mentioned at (B) below, as per state Government policy and remaining 50 % seats will be filled from among Haryana general category)

(B) RESERVATION OF SEATS:

The seats shall be reserved for the categories as under

- i) Scheduled Castes : 20 %
- ii) Backward Classes of Haryana : 27% (16 % for Block-A)
(except Socially advanced persons (11 % for Block-B)
/ Sections (creamy layer))
- iii) Physically Handicapped : 3 %
(1% Blind or low vision, 1% Hearing impairment, 1% Locomotor disability or cerebral palsy)

If the seats reserved for Physically Handicapped remaining vacant due to non-availability of suitable handicapped candidates, it may be offered to ex-servicemen and their wards (1%) and dependents of freedom fighters (1%).

(iv) 3% horizontal reservation will be given to ex-servicemen / Freedom fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes' category. As far as block allocation in block A and block B of scheduled castes and backward classes categories is concerned, year wise rotational system will be adopted. For example, if block A of backward classes are given seats in the academic year 2009, the next block ie B block of categories of backward classes will be given seats in the next academic year i.e. 2010 and so on.

Important Notes:

1. The reservation of seats is as per the reservation policy of Haryana Govt. and is subject to any change / amendment made by the state Govt. from time to time.
2. If the reserved seat(s) of BC Block-A remain vacant, these will be filled up from BC Block-B and vice-versa.
3. The seats remaining vacant under various categories other than SC category shall be converted to General category only if on the day of final counseling no candidate belonging to reserved categories is available for admission. The vacant seats of SC categories will not be converted.
4. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-II and Backward Class (Block 'A' & 'B') will submit the Certificate on the prescribed Performa as per Annexure-III.
The BC candidates (Block A & B) for benefit of reservation shall also have to furnish an affidavit to the effect that he/she is not covered under the criteria of creamy layer as per Annexure IV. Both father and mother of the candidate shall furnish the said affidavit.
5. Only the candidates having the permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. Disability certificate should be issued of C.M.O. of the concerned District. However, the certificate shall be subject to verification by a medical board of the university constituted for the purpose and decision of the board shall be final. Physically Handicapped candidates belonging to Haryana are required to submit the certificate as per Annexure-V.
6. Children & Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner as per Annexure-VI.

7. Wards of Ex-Servicemen of Haryana are required to submit the certificate as per Annexure-VII
8. For the horizontal reservation, candidates of General, SC and BC categories will also have to furnish ESM /DFF certificate.
9. Under Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Category, at least one candidate will be admitted even if the share is less than 0.5 seats.
10. All the eligible candidates whether from Haryana or from Reserved categories also compete for seats allocated under All India Category.
11. A candidate, who applies for reserved category or for both reserved and general categories will be considered first in general category. In case, he/she does not get a seat of his /her choice in general category, then he / she will be considered for reserved category as applicable.
12. Candidates who have passed their qualifying examination from a Board / university in the state of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

METHOD OF SELECTION & ADMISSION PROCEDURE

Merit List:

1. Admission will be made purely on the basis of rank obtained in the entrance examination.
2. The rank will be assigned on the basis of total marks secured in the Entrance Examination. If there is a tie, it will be resolved on the basis of following criteria:
 - a) First tie will be resolved on the basis of marks secured in paper “Reasoning” of the Entrance Examination.
 - b) If tie still persists, then it will be resolved on the basis of marks secured in paper “English vocabulary and comprehensive” of the Entrance Examination.
 - c) If tie still persists, then it will be resolved on the basis of date of birth i.e. senior in age will be given the preference.
 - d) In case, tie still persists, then equal rank will be given and supernumerary seat will be created at the time of counseling, if need be.
3. This, however, shall be subject to fulfilling the eligibility conditions.

Counseling Procedure:

1. Counseling for admission to BIHBM will be conducted in the department of Tourism and Hotel Management K.U.Kurukshetra.
2. The candidates are required to present themselves, in the counseling hall strictly according to counseling schedule.
3. Candidates should remain present in the counseling hall and they will be called one by one on the basis of rank for counseling.
4. Any candidate, who fails to turn up for counseling at his/her turn, he/she will be considered for the remaining seats at the time he/she reports for counseling.
5. The candidates will have to present all the original certificates/documents to the admission committee for verification and the Admission Committee will check the eligibility and application form of the candidate. In case, the candidate is found ineligible or his/her application form is found incomplete in any respect, then his/her candidature will be cancelled.
6. When a candidate is found eligible and his/her application form is complete in all respect, only then, the admission Committee will offer seat to the candidate
7. Then, the candidate will be required to choose a seat ON THE SPOT. Once the candidate chooses the seat, he/she will not be allowed to change the seat in any case. Selected candidates will have to deposit all the original Certificates with the Admission Committee.
8. After that, the Admission Committee will issue an admission slip to the selected candidate.
9. After that, the candidate will be required to deposit his/her fee ON THE SPOT. In case, he/she fails to deposit the required amount of fee, then he/she will forfeit the claim to the seat.
10. A candidate, who is admitted may be allowed to collect original certificates from Admission Committee after due verification at the time of counseling by the authorities concerned.
11. The decision of the Competent Authority in all matters relating to the admission shall be final.

LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF COUNSELING:

All the candidates, who appear for counseling, must bring the following original Certificates/Documents/Testimonials with them on the day of counseling. Any candidate, who fails to produce any of the required Certificate / Document / Testimonial at the time of counseling, will forfeit his/her claim to admission and will not be considered for admission again till the final counseling:

1. Qualifying Examination.10+2 / Senior Secondary School Examination.
2. Matriculation / High School Certificate.
3. Character Certificate:
 - (a) **Regular Candidates:** The candidates who passed their qualifying exam from School. as regular student are required to submit the Character Certificate as per Annexure-I.
 - (b) **Private Candidates:** Candidates, who have passed the qualifying examination as private candidate should submit their Character Certificate, duly signed by a First Class Magistrate.

- 4 Residential Certificate as per Annexure-II, if applicable. Candidates, who have passed their qualifying examination from a University in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
- 5 Scheduled Caste Certificate as per Annexure-II, if applicable.
- 6 Backward Class Certificate as per Annexure-III, if applicable and affidavit as per Annexure-IV.
- 7 Certificate in respect to Physically Handicapped Candidates as per Annexure-V, if applicable.
- 8 Certificate required to be furnished by the Children & Grand-Children of Freedom Fighters as per Annexure-VI, if applicable.
9. Certificate required to be furnished by the wards of Ex-Servicemen as per Annexure-VII
- 10 Admit card.

Note: All original and two sets of attested photocopies of all applicable documents / testimonials / certificates must be brought at the time of counseling.

SCHEME OF ENTRANCE EXAMINATION & SYLLABUS

(A) SCHEME OF ENTRANCE EXAMINATION:

The selection for admission to BIHBM course shall be made on the basis of merit list drawn from the score in the Entrance Examination subject to fulfilling other conditions.

- (i) Maximum marks : 100
- (ii) There will be one Question Paper of two hours duration in four parts as under:

	<u>Questions</u>	<u>Marks</u>
Part-I		
Reasoning	25 Questions	25 Marks
Part-II		
English Vocabulary & Comprehension	25 Questions	25 Marks
Part-III		
General Knowledge	25 Questions	25 Marks
Part-IV		
Numerical Ability	25 Questions	25 Marks

(B) SYLLABUS:

The Standard of Questions for the English Vocabulary and Comprehension and Numerical Ability will be that of 10th Standard as prescribed by the Board of School Education, Haryana.

(C) QUESTION BOOKLET FOR ENTRANCE TEST:

- i) Candidates will be given a question booklet and answer sheet immediately after taking seat. They are advised to read and follow the instructions on front and back page of the Question booklet carefully.
- ii) There is a question booklet number and code (A or B or C or D) mentioned on the front page, which every candidate must carefully fill in the appropriate place on the answer-sheet.
- iii) Candidate must sign on the front page of the question booklet at the appropriate place marked for this purpose.
- iv) Candidates should open the question booklet when they are asked to do so by the Invigilator.
- v) Candidates may check that question booklet has 100 questions (Reasoning 25 questions, English Vocabulary & Comprehension 25 questions, Numerical Ability 25 questions and General Knowledge 25 questions). In case, any defect is found in the question booklet, the Invigilator may be requested to change the same immediately.
- vi) The question booklet and the answer sheet must be returned to the Invigilator before leaving the hall.

(D) ANSWER SHEET FOR ENTRANCE TEST:

- i) Use good quality HB pencil / ballpoint pen strictly as directed on the answer sheet.
- ii) Do not fold or put any stray mark, nor do any rough work on answer sheet.
- iii) Fill in the Roll No., question booklet number and booklet code printed on the front page of the question booklet in the proper blocks as directed on the answer sheet.
- iv) Sign at the appropriate place on the answer-sheet with ballpoint pen.

(E) RESULT / COUNSELING SCHEDULE / NOTIFICATION:

The result will be displayed on the notice board of the department. The result will also be available on the web-sites <http://kukinfo.com> and www.itdc.org.

The Counseling will be held in the **Department of Tourism and Hotel Management, Kurukshetra** University, Kurukshetra at the dates specified below:

First counselling (21.7.2009)

For All India category, Haryana General Category seats 10.00 A.M. to 1.00 P.M.

(The students falling in the higher merit are also advised to be present at the above said date and time)

For Reserved category seats 2.00 P.M. to 5.00 P.M.

Second counselling (23.7.2009)

For All India category, Haryana General Category seats (all candidates) 10.00 A.M. to 1.00 P.M.

For Reserved category seats (All Candidates) 2.00 P.M. to 5.00 P.M.

Final Counseling (27.7.2009),if seats remain vacant

For All India category, Haryana General Category seats (All candidates) 10.00 A.M. to 1.00 P.M.

For Reserved category seats (All applicants) 2.00 P.M. to 5.00 P.M.

Note: The reserved category candidates will be first considered for general category seats as per their rank in general merit list.

The candidates are required to present themselves, in the Counseling Hall strictly according to the counseling schedule. They will be called for counseling one by one on the basis of rank obtained in the entrance test of BIHBM-2009.

The candidate, who has been offered seat once, will not be considered again.

NO SEPERATE NOTIFICATION WILL BE ISSUED FOR THE SAME.

However, students are required to check our websites for the detailed counseling schedule.

Important Notes:

1. Only objective type / multiple-choice questions will be asked in the Entrance Examination.
2. The basis for preparing the merit list will be the score in the Entrance Examination only.
3. There will 'NOT' be any Negative marking.
4. All candidates should bring the Admit Card with them at the time of entrance examination. Without Admit Card, the candidates will not be allowed to enter the examination hall.
5. Any candidate, who does not receive the Admit Card two days before the entrance examination, must contact the Chairperson, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra. In such case, the candidate must bring two recent passport size duly attested photograph with him/her to obtain duplicate Admit Card.
6. Roll Number / Registration Number and the Centre of Examination will be indicated on the Admit Card.
7. The candidate should reach the examination hall well before the time and should occupy their seats in the examination hall at least half an hour before the exam starts.

8. The candidate will be given a test booklet containing questions and the answer-sheet 15 minutes before the exam starts.
9. During these 15 minutes, the candidate should read the instructions and fill all the required particulars in the test booklet.
10. All the candidates should bring their own pencils, blue and black ballpoint pens and erasers for making entries in the answer-sheet. The University shall not supply these.
11. All the entries in the Answer Sheet shall be made strictly according to the instructions given to the candidates.
12. Use of books, papers, slide rules, log tables, cellular phones, calculators, pagers etc. will not be allowed in the Examination Hall.
13. If any candidate is found guilty of breach of any rules mentioned in the prospectus or guilty of using unfair means, he/she will be liable to be punished by the competent authority.
14. All disputes to the conduct of examination and allotment of seats shall fall within the jurisdiction of Kurukshetra only.
15. **The candidates will be allowed to appear in the Entrance Examination provisionally, subject to fulfilling the prescribed eligibility conditions/ criteria given in the prospectus.**

GENERAL INSTRUCTIONS

1. The candidate must read the prospectus carefully before filling the admission form.
2. In case any candidate is found to have supplied false information, certificate, documents etc. or is found to have withheld or concealed some information in his / her application form he/she shall be liable to be debarred from admission to the course.
3. If a candidate is admitted on the basis of the information submitted by him / her, which is found to be incorrect or false later on, his/ her admission will be cancelled and all fees and other dues paid by him/her shall be forfeited. The University/Institute may take further action against the candidate and his / her guardian that considers suitable.
4. The Prospectus is for BIHBM course for the session 2009-10 only. It is published for general information & its contents are subject to change without prior notice.
5. All disputes to the conduct of examination and allotment of seats shall fall within the jurisdiction of Kurukshetra only.
6. Nothing contained in this prospectus should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
7. All the rules and regulations for submission of migration certificate by the candidates who have passed the lower examination from other Boards will be applicable as per the University Rules.
8. Always quote your Registration No. or Roll No. for reference while making correspondence regarding admission to BIHBM.

9. The candidates shall have no right to claim admission to BIHBM merely due to their appearing in the Entrance Examination.
10. If the University Authorities are not satisfied with the character, past behaviour and antecedents of a candidate, they may refuse to admit him/her in the University/Institute/. In order to ensure academic standards, discipline and peaceful atmosphere in the University/Institute, the Vice-Chancellor may cancel the admission of any student for a specified period.
11. There will be no re-evaluation/re-checking of Answer Sheet of the Entrance Examination and no request in this regard will be entertained.

FEE STRUCTURE

The Fee will be Rs. 60,000/- per year per student. Students can deposit fee by Bank draft. One Bank draft of Rs. 48,000/- is to be drawn in favour of M/S MPDC, ITDC, New Delhi and another Bank draft of Rs. 12,000/- (Rs.6000/- for SC candidates of Haryana) shall be drawn in favour of Registrar, Kurukshetra University, Kurukshetra.

For paying fees in cash Rs. 48,000/- is to be deposited in the account of ITDC at State Bank of India, Kurukshetra University. Rs. 12,000/- (Rs.6000/- for SC candidates of Haryana) includes Rs. 1000/- as exam fees and Rs. 1100/- as Registration fee and Rs. 500/- as continuation fee for II, III & IV year in account of Kurukshetra University at State Bank of India, Kurukshetra.

Ashok Institute of Hospitality and Tourism Management, charges separately for providing lunch to students on working days of the food production practicals approximately Rs.18,000/ p.a.

The fees will have to be deposited ON THE SPOT at the time of counseling.

For refund of Fee University rules shall apply.

HOW TO APPLY

1. No Original/Photostat Certificate/Document/Testimonial is to be attached with the application form. All the necessary Certificate/Document/Testimonial will be required at the time of counseling.
2. Before filling the application form, the candidates should read the prospectus thoroughly.
3. All the particulars in the application form must be written carefully and legibly by the candidate in his / her own handwriting in English. Incomplete applications will not be considered.
4. All the entries in the application form should be filled. No entries should be left unfilled.
5. The application form will consist of two sets of forms labeled as Form-A & Form-B, admit card, address slips, acknowledgment card and two envelopes.

6. Affix the latest copies of the duly attested passport size photographs on the application form at the places meant for it.
7. Two self addressed and duly stamped envelopes should be enclosed with the application form.
8. Self addressed and duly stamped acknowledgment card should be enclosed with the application form.
9. Duly filled address slips must be enclosed with the application form.
10. The application form duly completed in all respects in candidate's own handwriting should reach the Chairperson, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra - 136119 on or before 17/06/2009 (up to 5.00 p.m.).
11. It should either be delivered personally or sent under registered cover. Applications received after the closing date will not be considered.
12. The University takes no responsibility for any postal delay in the receipt or loss of application in transit.
13. If the last date for receipt of Admission forms falls on a holiday or that day is declared holiday by the University, the next working day will be considered as the last date for the purpose. However, the timings will remain unchanged.
14. The candidates who are placed under Compartment / Re-appear in the qualifying examinations will not be allowed admission to the BIHBM Course in any case.

INSTRUCTIONS AGAINST RAGGING

With fifty years of its existence, Kurukshetra University has earned recognition as one of the re-owned centers of teaching and research in the country. We appreciate the parents and the students for their interest and option towards pursuing their higher studies at Kurukshetra University. We wish them success in their plans towards getting admission in the programme of their choice on the campus. Those who succeed in joining a course should be making best use of the excellent facilities and atmosphere available in the University towards all-round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal. We take pride in informing all those desirous of seeking admission, that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

All concerned may note the following please.

Ragging is Unsocial, Illegal and Punishable.

- Ragging in any form at any place in the campus or outside is strictly prohibited.
- Any student found indulging in an act of ragging will meet strict disciplinary action leading to expulsion from the University.
- Following will amount to the act of ragging:
 - to address seniors as 'Sir'.
 - to perform mass drills.

- to copy class notes for the seniors.
- to serve various errands.
- to do menial jobs for the seniors.
- to ask/answer vulgar questions.
- to look at pornographic pictures to 'Shock the freshers out of their innocence.
- to force to drink alcohol, scalding tea etc.
- to force to do acts which can lead to physical injury/mental torture or death.
- to force to do acts with sexual overtones, including homosexual acts.
- to strip, kiss etc.-to do other obscenities.

All the senior students are advised to guide and treat junior students affectionately.

Junior students may contact their Chairpersons or other University functionaries like P1Dean Students Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance

Appendix-A

Instructions regarding Bonafide Residents of Haryana issued vide letter No. 62/17/95-6 GSI dated 3rd Oct.,1996 No. 62/ 32/2000-6GSI dated 23rd may 2003 and No.62/27/2003-6GSI dated 29th July, 2003 by the Chief Secretary to Government Haryana.

Subject: - Bonafide Residents of Haryana- Guidelines regarding.

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:

- i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
- ii) Children /wards (if parents are not living)/Dependent:
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;

- iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - a) Citizen of India;
 - b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be bona fide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.

4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.

Appendix-B

LIST OF SCHEDULED CASTES IN HARYANA STATE

S.No.	NAME OF THE CASTE	S.No.	NAME OF THE CASTE
1.	Ad Dharmi	19.	Khatik
2.	Balmiki, Churra, Bhangi	20.	Kori, Koli
3.	Bangali	21.	Marija, Marecha
4.	Barar, Burar, Berar	22.	Mazhabi
5.	Chatwal	23.	Megh
6.	Bauria, Bawaria	24.	Nat
7.	Bazigar	25.	Od
8.	Bhajra	26.	Pasi
9.	Chanal	27.	Pema
10.	Dagi	28.	Pherera
11.	Darain	29.	Sanhai
12.	Desh, Dhaya, Deha	30.	Sanhal
13.	Dhanak	31.	Sansi, Bhedkut Manesh
14.	Dhogri, Dhangri, Sigg	32.	Sansoe
15.	Dunia, Mahasha, Doom	33.	Sapela
16.	Gagra	34.	Sarera
17.	Gandiala, Gandhil, Gondaloo	35.	Sikligar
18.	Kabirpanth, Julaha	36.	Sirikiband
37.	Chamar,	38.	Jatia Chamar,
39.	Rahgar,	40.	Raigor,
41.	Ramdasi,	42.	Ravidasi.
43.	Balhi	44.	Batai
45.	Bhatoi	46.	Bhambi
47.	Chamar-Ravidas	48.	Jatav
49.	Jatava	50.	Mochi
51.	Ramdasia		

LIST OF BACKWARD CLASSES IN HARYANA

BLOCK-A

1. Aheria, Aheir, Heri, Naik, Thori or Turi, Hari
2. Barra
3. Beta, Hensi or Hesi
4. Bagrin
5. Barwar
6. Barai, Tambol
7. Baragi, Bairagi, Swami sadh
8. Battora
9. Bharbhunja, Bharbhuja
10. Bhat, Bhatrn, Darpi, Ramiya
11. Bhuhalia Lohar
12. Changar
13. Chirimar
14. Chang
15. Chimba, Chhipi, Chimpa, Darzi, Rohilla
16. Daiya
17. Dhobis
18. Dakaut
19. Dhimar, Mallah, Kashyap Rajpoot Kahar, Jhinwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi
20. Dhosali, Dosali
21. Faquir
22. Gwaria, Gauria or Gwar
23. Ghirath
24. Chasi, Chasiara or Ghosi
25. Gorkhas
26. Gawals, Gowala
27. Gadaria, Pal
28. Garhi Lohar
29. Hajjarm, Nai, Naie, Sain
30. Jhangra Brahman, Khati, Suthar, Dhiman, Tarkhan, Bar nai, Baddi
31. Joginath, Jogi, Nath, Jangum-Jogi, Yogi
32. Kanjar or Kanchan
33. Kurmi
34. Kumhars, Prajapati
35. Kamboj
36. Khanghera
37. Kuchband
38. Labana
39. Lakhera, Manihar, Kachera
40. Lohar
41. Madri
42. Mochi
43. Mirasi
44. Nar
45. Noongar
46. Nalband
47. Pinja, Penja
48. Rehar, Rehara or Re
49. Raigar
50. Rai Sikh
51. Rechband
52. Shorgir, Shergir
53. Soi
54. Singrhkant, Singrwala
55. Sunar, Zrgar, Soni
56. Thathera, Tamera
57. Teli
58. Vanzara, Banzara
59. Weaver (Jallaha)
60. Badi/Badd
61. Bhattu/ Chlattu
62. Mina
63. Rahbari
64. Charan
65. Charaj (Maha Brahman)
66. Udasin
67. Ramgarhia
68. Rangrez, Lilgar, Nilgar, Lallari
69. Dawala, Soni-Dawala, Nyaaria
70. Bhar, Rajbhar
71. Nat(Muslim)

At present Raigar, Mochi and Julaha castes find a mention in the list of the both scheduled castes and backward classes and it has been decided that persons belonging to these castes, who are not covered under the scheduled castes being non-Hindus or non-Sikh, can take the benefits under the backward classes only.

BLOCK-B

1. Ahir/Yadav
2. Gujjar
3. Lodh/Lodha
4. Saini
5. Meo

Appendix-C

Examinations of following boards not recognized for the purpose of higher studies:

1. All the Examinations of All India Board of Secondary Education, New Delhi.
2. Uttar Madhyama & Purva Madhyama of Gurukul, Jhajjar affiliated to MDU, Rohtak.
3. Intermediate of The Central Board of Higher Education, New Delhi.
4. Uttar Madhyamic exam of Baord of Adult Educationa and Training/ Board Shikhsa Sanshthan, New Delhi.
5. Diploma in Fine Arts / Art & Craft of Prachin Kala Kendra, Chandigarh.

Note: Before finalizing the admissions, the updated list of recognized examinations of Board of School Education, Haryana, Bhiwani / Other boards is/are also required to be consulted.

Annexure-I

CHARACTER CERTIFICATE

Name of the School _____ Session _____
_____ Certified that Mr./Miss/Mrs. _____
_____ son/daughter of Shri _____ has
been a bonafide student of this School during the period _____
_____. He/She appeared in the _____ Examination of the
University/Board held in _____ under Roll No.
_____ and *passed obtaining _____ marks out of
_____ marks or *failed / *placed under compartment in the subject of
_____.

1. Academic Distinction, if any _____
2. Co-curricular activities, if any _____
3. Brief particulars of disciplinary action by School (including punishments such as expulsion, warning, fined for violation of School/Hostel Rules, UMC/disqualification etc.,if any _____.
4. General Conduct during Stay in the Institution : Good/Satisfactory/Unsatisfactory

Dated: _____

Signature of the
Principal
of the School(with
office seal)

*Strike out whichever is not applicable.

SCHEDULED CASTE CERTIFICATE

Certified that Mr./Ms. _____ son / daughter of Sh.
_____ resident of (Complete Address) _____
_____ belongs to
_____ Caste which has been notified as Scheduled Caste by the
Haryana Government..

This certificate is being issued to him/her on the basis of verification by Naib
Tehsildar/Secretary, Municipal Committee _____.

No. _____
Date: _____
Place _____

Sub-Divisional Officer (C)
(with legible seal)

BACKWARD CLASS CERTIFICATE BLOCK 'A' OR 'B'

Certified that _____ son/daughter of Shri _____
_____ resident of (Complete Address) _____
_____ belong to
_____ caste, which has been notified as Backward Class by
the Haryana Govt. and is placed in Block _____ (mention
Block 'A' or 'B').

Further certified that he/she is not covered in Creamy Layer (Reference letter No. 22/36/2000-03 GSIII dated 9.8.2000 and No.2077-SW (1) dated 30.09.2004.

This Certificate is being issued to him/her on the basis of verification by Naib/Tehsildar /Secretary, Municipal Committee _____.

No. : _____

Sub Divisional Officer(C)
(with legible seal)

Dated: _____

AFFIDAVIT

(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATES)

I _____ Father/Mother of _____ Resident of
_____ Tehsil _____ District
_____ seeking admission to BIHBM course in Haryana do hereby
solemnly affirm & declare that I belong to _____ Caste, which is included in
the list of Backward Classes Block 'A' / 'B' approved by the Haryana Govt. I further declare
and affirm that I and my wife / husband are not covered under the criteria fixed by Haryana
Govt. vide letter No. 1170/SW(1)-95 dated 7-6-95 and No. 22/22/2004-3GSIII dated 22.01.2009
for excluding socially advanced persons / sections (Creamy Layer) from Backward Classes.
I further undertake that in case the information contained in the above para is found false at any
stage, the Competent Authority will be entitled to cancel the admission.

DEPONENT

Dated : _____

Place : _____

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and
nothing has been concealed therein.

DEPONENT

The affidavit should be of the month of May, 2009 or later.

OFFICE OF THE CHIEF MEDICAL OFFICER

No. _____

Dated _____

Certified that Shri/Km./Smt./ _____ son/daughter/wife of Shri

_____ resident of _____ District

_____ appeared before the undersigned for medical check up. On

his/her Medical Examination, it is found that the nature of handicap/disability is as under:

Place : _____

Dated : _____

Chief Medical Officer
_____ Haryana
(Seal of the above authority)

(Signature of the Applicant)

**CERTIFICATE REQUIRED TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

Certified that Shri _____ Son / Daughter of Sh.
_____ resident of (complete address) _____
_____ Freedom
Fighter of Haryana (Identity No. _____) is father/grand
father of Mr./Ms. _____ of Village / Town
_____ Police station _____ Tehsil
_____ District _____.

Date: _____
Place: _____

Deputy Commissioner of
concerned District of Haryana
(SEAL OF OFFICE)

**CERTIFICATE FOR THE EX-EMPLOYEES OF
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number _____ Rank _____ Name
_____ S/o or D/o _____ Father/ Mother of
_____ Resident of Village _____ Post Office
_____ Tehsil _____ Distt.
_____ belonging to the State of Haryana as per his/her service record at
the time of entry into service, had served in the Army / Air Force / Navy (Name of the Para-
Military Force) from _____ to _____ and subsequently
discharged/retired from the service on _____ as per his/her service record at
the time of entry into service the home address given is _____
(Dist. _____) Haryana.

Place _____
Date _____

Signature
Officer Commanding/
Competent Authority
(with Official Seal)

(Strike out whichever is not applicable)

Sr. No. _____

FORM-A
KURUKSHETRA UNIVERSITY KURUKSHETRA
ENTRANCE TEST FOR ADMISSION TO BIHBM - 2009-2010
(TO BE FILLED BY ALL THE CANDIDATES)
LAST DATE FOR RECEIPT OF APPLICATION FORM: 17.6.2009

Registration No _____

Received on _____

(To be filled in by the Dept.)

Sign of the receiver _____

Important: All candidates should study the instructions given in the Prospectus carefully before filling this admission form. No column should be left unfilled. Write "N.A." against the column(s), which do not apply to you. Fill the complete Form in BLOCK Letters only.

1. Name of the candidate _____

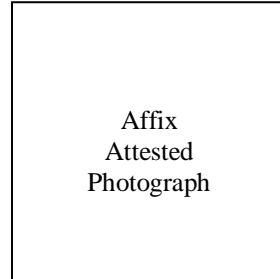
2. Father's name _____

3. Mother's name _____

4. Date of birth

Date Month Year

		-			-				
--	--	---	--	--	---	--	--	--	--



5. Sex (Male/Female) _____ 6. Nationality _____

7. Centre : Kurukshetra _____ Delhi _____

(Please give your preference as 1 or 2)

8. Present (mailing) address

Permanent address

Telephone No. _____

Mobile No. _____

9. Write 'Yes', if Resident of Haryana or passed the qualifying exam from a School located in Haryana, otherwise write 'No' (Please refer Appendix-III)

10. Reserved Categories (for candidates belonging to Haryana state only):

(Tick in the appropriate box)

(a) Scheduled Caste	
(b) Backward Class(Block 'A')	
(c) Backward Class(Block 'B')	
(d) Physically Handicapped	
(e) Ward of ESM	
(f) Dependent of Freedom Fighter	

11. Father's/Guardian's particulars:

- a) Occupation _____
 b) Nationaliy _____
 c) Annual household Income (Rs.) _____

12. Academic Record:

Exam	University/ Board	Year of Passing	Roll No.	Subjects	Marks obtained	Max. Marks	%age of Marks
Matric							
10+2 or Equivalent							
Any other							

Declaration by the applicant:

I declare that entries made by me in this application form are true in all respects and in any case, any entry or information is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the university may deem proper.

I note that my admission to the university and my continuance on its rolls are subject to the provision of the university and any other rules and instructions, which may be issued from time to time. I shall abide by the rules of discipline and proper conduct, which may be framed in this regard. I am fully aware of the law regarding ragging as well as the punishment and that if found guilty on this account, I am liable to be punished appropriately.

I undertake that I shall not indulge in any act of ragging.

Signature of the Father/Mother/Guardian

Signature of the Applicant

Date _____

Place _____

Sr. No. _____

FORM-B
KURUKSHETRA UNIVERSITY KURUKSHETRA
ENTRANCE TEST FOR ADMISSION TO BIIBM- 2009-2010
(TO BE FILLED BY ALL THE CANDIDATES)
LAST DATE FOR RECEIPT OF APPLICATION FORM: 17.6.2009

Registration No _____

Received on _____

(To be filled in by the Dept.)

Sign of the receiver _____

Important: All candidates should study the instructions given in the Prospectus carefully before filling this admission form. No column should be left unfilled. Write "N.A." against the column(s), which do not apply to you. Fill the Complete Form in BLOCK Letters only.

1. Name of the candidate _____

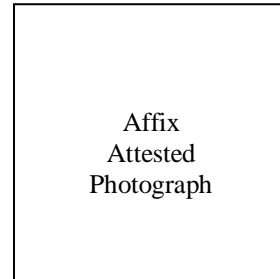
2. Father's name _____

3. Mother's name _____

4. Date of birth

		-			-				
--	--	---	--	--	---	--	--	--	--

Date Month Year



5. Sex (Male/Female) _____ 6. Nationality _____

7. Centre: Kurukshetra _____ Delhi _____

(Give your preference as 1 or 2)

8. Present (mailing) address

Permanent address

Telephone No. _____

Telephone No. _____

9. Write 'Yes', if Resident of Haryana or passed the qualifying exam from a school located in Haryana, otherwise write 'No' (Please refer Appendix-III)

10. Reserved Categories (for candidates belonging to Haryana state only):

(Tick in the appropriate box)

(a) Scheduled Caste	
(b) Backward Class(Block 'A')	
(c) Backward Class(Block 'B')	
(d) Physically Handicapped	
(e) Ward of ESM	
(f) Dependent of Freedom Fighter	

11. Father's/Guardian's particulars:

- a) Occupation _____
 b) Nationaliy _____
 c) Annual household Income (Rs.) _____

12. Academic Record:

Exam	University/ Board	Year of Passing	Roll No.	Subjects	Marks obtained	Max. Marks	%age of Marks
Matric							
10+2 or Equivalent							
Any other							

Declaration by the applicant:

I declare that entries made by me in this application form are true in all respects and in any case, any entry or information is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the university may deem proper.

I note that my admission to the university and my continuance on its rolls are subject to the provision of the university and any other rules and instructions, which may be issued from time to time. I shall abide by the rules of discipline and proper conduct, which may be framed in this regard. I am fully aware of the law regarding ragging as well as the punishment and that if found guilty on this account, I am liable to be punished appropriately.

I undertake that I shall not indulge in any act of ragging.

Signature of the Father/Mother/Guardian

Signature of the Applicant

Date _____

Place _____

ADDRESS SLIPS

PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE THREE PLACES BELOW :

1. _____

2. _____

3. _____

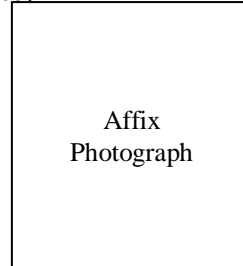
KURUKSHETRA UNIVERSITY, KURUKSHETRA

ADMIT CARD FOR ENTRANCE EXAMINATION FOR ADMISSION TO BIHBM -2009
(To be filled in by the Candidate)

Name of the Candidate _____

Father's Name Sh. _____

Mother's Name Mrs. _____



Signature of the Applicant

(To be filled in by the office)

Centre of Entrance Examination :

Roll No. _____

Date of Test 26.06.2009

Time 2:00 P.M.

Signature of Official allotting the Roll Nos.

Chairperson
(Office Seal)

Note: To be retained by the candidate after the entrance examination and must be brought at the time of counseling.

Instructions:

1. Bring this card with you to the examination centre. You will not be admitted to the entrance examination without this Admit Card.
2. Write accurately and legibly your Roll number as given on this card on your answer sheet.
3. Please report to the Examination Centre at least half an hour before commencement of the examination.
4. **THIS ADMIT CARD IS PROVISIONAL SUBJECT TO YOUR FULFILLING THE PRESCRIBED ELIGIBILITY CONDITIONS.**
5. Bring Admit Card at the time of counselling.

KURUKSHETRA UNIVERSITY, KURUKSHETRA
ADMIT CARD FOR ENTRANCE EXAMINATION FOR ADMISSION TO BIHBM -2009
(To be filled in by the Candidate)

Name of the Candidate _____

Father's Name Sh. _____

Mother's Name Mrs. _____

Affix
Photograph

Signature of the Applicant

(To be filled in by the office)

Centre of Entrance Examination :

Roll No. _____

Date of Test 26.06.2009

Time 2:00 P.M.

Signature of Official allotting the Roll Nos.

Chairperson
(Office Seal)

Note: To be retained by the candidate after the entrance examination and must be brought at the time of counseling.

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5. Bring Admit Card at the time of counselling.

ACKNOWLEDGEMENT CARD

Ref. No. _____

Dated: _____

Your application for admission to BIHBM Course for the session 2009-2010 has been duly received in this department on ____/2009. Your Registration No. is _____. In all correspondence, quote the above registration number.

Authorised Signatory
Dept. of Tourism and Hotel Management,
K.U.Kurukshetra.

To

Affix Postage
Stamp of
Rs. 6/-

From :

Chairperson
Dept. of Tourism and Hotel Management
Kurukshetra University, Kurukshetra - 136 119.

**REGISTERED
APPLICATION FOR ADMISSION TO BIHBM - 2009**

To

The Chairperson
Department of Tourism and Hotel Management
Kurukshetra University, Kurukshetra
Pin - 136 119.

From :

Name _____

Address _____

Roll No. _____
(For Entrance Test)

U.P.C.

(To be filled by the Candidate in BLOCK letters)

BIHBM-2009

To

_____PIN _____

From :
Chairperson,
Department of Tourism and Hotel Management,
Kurukshetra University, Kurukshetra - 136 119.

U. P. C.

Roll no.-----
(For Entrance Test Result)

Affix postage stamp of Rs. 5/.

(To be filled by the candidates in block letters) BIHBM—2009

To

From :

Chairperson,
Department of Tourism and Hotel Management,
Kurukshetra University, Kurukshetra - 136 119.